

## PRIVACY NOTICE

Last Updated: March 6<sup>th</sup>, 2023

GDSO and its affiliates (collectively, “GDSO”, “we” or “us”) respect your privacy. This Privacy Notice (this “Notice”) describes how we process Personal Data we gather through our website at <https://gdso.org/> (“Website”), via the GDSO extranet that we make available to GDSO members so that they can collaborate in a shared environment (“Extranet”), when users register to use the GDSO Tyre Information Service (“TIS”), when we interact with our contact persons at business partners and stakeholders, or when you apply for a job with GDSO (together, the “Services”). It also tells you about your rights and choices with respect to your Personal Data, and how you can contact us if you have any queries or concerns.

### 1. Personal Data We Collect

We may collect and process Personal Data about you from the different sources listed below. In this Notice, “Personal Data” means any information relating to an identified or identifiable natural person. Where applicable, we indicate whether and why you must provide us with your Personal Data, as well as the consequences of failing to do so. If you do not provide Personal Data when requested, you may not be able to benefit from our Services if that information is necessary to provide you with them or if we are legally required to collect it.

#### Information provided by you

- **Website.** When you register as a new GDSO member on our Website, you may provide us with Personal Data, such as your name and contact details (including home or work address, email address and phone number), your job title and the company you work for, and the collaboration status chosen among the options provided.
- **Extranet.** When you engage with our Extranet, such as by commenting on our Extranet blog, or collaborating, uploading or editing files, we may collect Personal Data, such as your name, your job title and the company you work for, and the content, date and time of your comment or contribution.
- **TIS.** When you register to use the TIS, we may collect Personal Data, such as your name, your job title and the company you work for, as well as the date and time of your registration.
- **Correspondence and other communications.** When you contact us via a contact form (for example at <https://gdso.org/Contact-and-application>), via email, or by other means, you may provide us with Personal Data, such as your name and contact details (including home or work address, email address and phone number), your job title and the company you work for, and the content, date and time of our communications.
- **Careers.** If you apply for a job with us, you may provide us with your resume, name and contact details (including home or work address, email address and phone number), and any other information that you submit to us.

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#### Information collected via automated means

- **Cookies and similar technologies.** We use cookies and similar technologies (collectively “cookies”) for the sole purpose of ensuring that our Services function properly. As they are strictly necessary for our Services to function, they cannot be switched off. Without these cookies, we would not be able to provide you with certain functionalities. The information collected via such cookies may include Personal Data, such as your IP address, internet browser, operating system and the device you use to access our Services.

#### Information collected from other sources

- **Information from third parties.** We may obtain Personal Data about you from third parties, such as your company when adding you as representative to a Committee, Working Group or Task Force. This information may include your name, job title, work address and email address.

## 2. How We Use Personal Data

We process the Personal Data listed above for the following purposes:

- **Providing the Services.** We use Personal Data about you to operate, maintain, and provide our Services, such as administering standards development. In particular, we may use Personal Data to provide you with the Extranet, including specific directories (such as the Extranet blog, governance, calendar and a technical committee), to enable us to administer the standards development and process, including to validate your involvement in a Committee, Working Group or Task Force, to enable you to liaise with relevant members, and to run activities.
- **Communicating with you.** We may use your contact details to contact you for administrative purposes (e.g., to provide services and information that you request, to respond to comments and questions, to notify you about new documents and to invite you to take part in meetings).
- **Marketing and surveys.** We may use your Personal Data to provide you with relevant marketing materials and to invite you to participate in surveys.
- **Legal.** We may use your Personal Data to enforce this Notice, our Terms and Conditions of Use and the GDSO Rules of Procedure, to defend our legal rights and to comply with our legal obligations and internal policies.

## 4. On What Legal Grounds We Process Personal Data

Where required by law, for example if you are located in the European Economic Area, Switzerland or the United Kingdom (“**Europe**”), we only process your Personal Data based on a valid legal ground, including when:

- **Consent.** You have consented to the use of your Personal Data. For example, we may ask for your consent if you would like us to share your Personal Data with GDSO members so that you do not need to fill out the same information in each GDSO

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member's form when you complete the Legal entity user account registration process. You can withdraw consent at any time, by sending an e-mail to [info@gdso.org](mailto:info@gdso.org).

- **Contract.** We need your Personal Data to provide you with our Services, including responding to your inquiries.
- **Legal obligation.** We have a legal obligation to use your Personal Data, for example to comply with tax and accounting obligations.
- **Legitimate interest.** We or a third party may have a legitimate interest in using your Personal Data, and otherwise to improve the safety, security, and performance of our Services, including to investigate any complaints received from you or from others about our Services. We only rely on our or a third party's legitimate interests to process your Personal Data when these interests are not overridden by your rights and interests.

## 5. How We Share Your Personal Data

We may share your Personal Data with third parties if you consent to us doing so, as well as in the following circumstances:

- **Third party partners.** Subject to your consent, we may share your Personal Data, such as your name and contact details (including home or work address, email address and phone number), your job title and the company you work for, with GDSO members when you complete the Legal entity user account registration process, so that you do not need to fill out the same information in each GDSO member's form when you then engage them for a B2B agreement.
- **Service providers.** We work with third party service providers to operate our Services, including by providing IT-hosting, maintenance, and other services for us. These third parties may have access to or process your Personal Data as part of providing those services to us.
- **Legal.** We may disclose your Personal Data if required to do so by law or in the good-faith belief that such action is necessary to comply with applicable laws, in response to a court order, judicial or other government subpoena or warrant, or to otherwise cooperate with law enforcement or other governmental agencies. We also reserve the right to disclose your Personal Data that we believe, in good faith, is appropriate or necessary to (i) take precautions against liability, (ii) protect ourselves or others from fraudulent, abusive, or unlawful uses or activity, (iii) investigate and defend ourselves against any third-party claims or allegations, (iv) protect the security or integrity of our Services and any facilities or equipment used to make our Services available, or (v) protect our property or other legal rights, including to enforce our agreements, or the rights, property, or safety of others.

- **Merger.** We may disclose or otherwise transfer Personal Data to an acquirer, successor or assignee as part of any merger, acquisition, debt financing, sale of assets, or similar transaction, as well as in the event of an insolvency, bankruptcy, or receivership in which information is transferred to one or more third parties as one of our business assets.

## 6. Data Retention

We take measures to delete your Personal Data or keep it in a form that does not permit identifying you when this information is no longer necessary for the purposes for which we process it, unless we need to retain certain information as required by law or for as long as is reasonably necessary to meet regulatory requirements, resolve disputes, prevent fraud and abuse or enforce our terms and conditions. For example, if you are a developer, your account will be deleted two years after creation, unless you confirm to us that you wish to keep the account open. Similarly, if you are a representative of a GDSO member, we will keep your Personal Data for the length of any membership your organisation has with us, or until you are replaced by another representative.

## 6. Your Rights in Relation to Your Personal Data

Unless otherwise provided under applicable law, you have the following rights:

- **Access and Portability.** You may ask us to provide you with a copy of the Personal Data we maintain about you, including a machine-readable copy of the Personal Data that you have directly provided to us, and request information about its processing.
- **Rectification and Deletion.** You may ask us to update and correct inaccuracies in your Personal Data, or to have the information anonymized or deleted, as appropriate.
- **Restriction and Objection.** You may ask us to restrict the processing of your Personal Data, or object to such processing.
- **Consent Withdrawal.** You may withdraw any consent you previously provided to us regarding the processing of your Personal Data, at any time and free of charge. We will apply your preferences going forward and this will not affect the lawfulness of the processing before you withdrew your consent.
- **Complaint.** You may lodge a complaint with a supervisory authority, including in your country of residence, place of work, or where an incident took place.

You may exercise these rights by contacting us using the contact details at the end of this Notice. Please note that there are exceptions and limitations to each of these rights.

## 7. Cross-Border Data Transfers

We store your Personal Data in Europe. If we need to transfer your Personal Data to a country outside of Europe where the level of protection of Personal Data may be different than in your country, we will comply with applicable data protection laws. In particular we will rely on (i) an EU Commission adequacy decision, (ii) contractual protections for the transfer of your Personal Data, (iii) another valid data transfer mechanism. For more information about how we transfer

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Personal Data outside of Europe, or to obtain a copy of the contractual safeguards we use for such transfers, please contact us as specified below.

## **8. Changes to this Notice**

We may update this Notice from time to time to reflect changes in our privacy practices. If we modify this Notice, we will indicate the date of the latest revision at the top of this Notice.

## **9. Our contact information**

Should you have any queries regarding this Notice, about GDSO's processing of your Personal Data or if you wish to exercise your rights with respect to your Personal Data, you can contact GDSO by email: [info@gdso.org](mailto:info@gdso.org) or by writing to us at: Avenue d'Auderghem 22-28, 1040 Etterbeek, Belgium.